

# WHAT SHOULD YOU DO IN THE EVENT OF AN ACCIDENT?

Use this convenient worksheet to log all the important details and information you may need for future paperwork. **If an accident occurs, you should take the following steps:**

**STOP.** Failure to stop may lead to a charge of “hit and run,” and the penalties are severe.

**CALL 911.** Report the accident and advise if anyone is injured. Insist on a police report. Do not admit guilt, or offer opinions. If there are any witnesses, take their name and phone number. Ask them to give a statement to the police.

**MOVE YOUR CAR.** If possible, pull your car off to the side of the road or a well-lighted parking lot so you’re not blocking traffic.

**GET I.D.** Get the name and address of all other drivers, as well as the registered owners of all vehicles involved in the accident.

**CALL 716-882-AUTO**



# ACCIDENT CHECKLIST

ACCIDENT DATE:

ACCIDENT TIME:

	VEHICLE 1	VEHICLE 2
Drivers' Names		
Drivers' Phone Numbers/Addresses		
Vehicle License Plate		
Driver License Number		
Vehicle 17-Digit Number		
Insurance Company		
Insurance Policy Number		
Insurance Agent Phone Number		
Insurance Agent Address		
Witness Names, Phone Numbers and Addresses		
Police Name & Badge Number		

## ADDITIONAL NOTES

Accident Location	<p><b>Accident Diagram</b> (Use the space below to draw a diagram of the accident. Include the course and position of all vehicles, injured persons, stop signs and other objects.) Your Car = A Other Car = B Direction of Travel = →</p>	
Road Conditions		
Traffic Conditions		
Weather Conditions		
Your Speed Before the Accident		Other Driver's Speed Before the Accident
Additional Information		